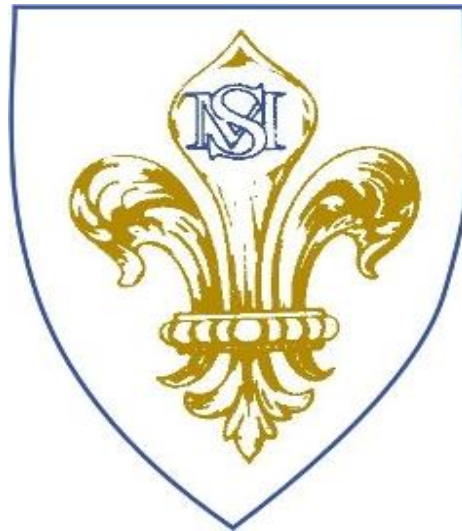


St. Mary's Catholic Primary School and Nursery

Part of The Christus Catholic Trust



Charging & Remission Policy



This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment

Policy Name: Charging and Remissions Policy		
Reviewer: V McBrown	Reviewed Date: September 2025	Date of next review: September 2026
Approved by Governors:		



Charging and Remissions Policy

Our Mission Statement

Respect Ourselves, Respect Others, Respect our World, Love God

The Governing Body of St Mary's Catholic Primary School will comply with the provisions of the 1996 and 1988 Education Acts with regard to charges for education and related matters. All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

Voluntary contributions

1. When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. The Governors have agreed that if we do not receive 95% of the total cost of the trip from voluntary contributions, the trip will be **cancelled**. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
2. Subsidies from St. Mary's school fund may be used to cover deficits.
3. Wherever possible, the school will give sufficient notice to allow parents/carers to pay in instalments.
4. If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, they should discuss this with the headteacher. When insufficient contributions are made (less than 90%), then the trip will be cancelled. Sometimes the school pays additional costs in order to support the visit.
5. Parents can request to know how each trip is funded. The school provides this information on request.
6. The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive
 - a. visits to museums
 - b. sporting activities
 - c. visits to or by a theatre company
 - d. school trips
 - e. musical events
 - f. transport
 - g. swimming lessons
 - h. extra-curricular activities (after school clubs)

Residential visits

When a residential Trip is organised during term time (currently only applicable to Year 6) then only those who have made the total contribution will attend the trip. Those not attending will attend school as usual.

Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small-group music tuition since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons. We give parents information about additional music tuition at the start of each academic year.

Swimming

The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National curriculum. We do ask parents to contribute towards the cost of transport. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part.

If parents are experiencing financial difficulty, they are invited to write in confidence to the Headteacher. The Headteacher and Governing Body may offer a concession to a family depending of their individual circumstances.

Clubs

After school provision will be chargeable. Parents will be asked to make payment to secure sessions for their child to attend a club. All charges for clubs must be made in advance and no child can attend if payment has not been received in full.

If parents are experiencing financial difficulty, they are invited to write in confidence to the Headteacher. The Headteacher and Governing Body may offer a concession to a family depending of their individual circumstances.

Nursery

Additional provision in the nursery is chargeable. Parents will be asked to make payment in advance. If payments are not received, then the additional hours will be withdrawn. Concessions do not apply for additional provision in the Nursery.