



## Privacy Notice

**Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.**

What is the service being provided?	School Trips, Schools Clubs, Pupil Support Services, Sporting Activities & Breakfast Club			
What personal data do we need from you?	<ul style="list-style-type: none"> <li>• Pupils Name</li> <li>• Date of Birth</li> <li>• Parents/Carers Names &amp; contact details</li> <li>• Medical information</li> </ul>			
Who will be using your Personal Data?	Who is the <a href="#">Data Controller</a> ?	St. Mary's Catholic Primary School, Tilbury		
	Who is the Data Controller's <a href="#">Data Protection Officer</a> ?	Lauri Almond at IGS Essex County Council		
	Are there any <a href="#">Data Processors</a> ?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Who are they?	Website provider Sporting event organisers Travel operator Staff School Trip provider School club/breakfast organiser		
What will it be used for and what gives us the right to ask for it and use it?	<a href="#">The Purpose(s)</a> :	To enhance education provision, inclusion and recreation.		
	The <a href="#">Legal Condition(s)</a> :	Consent		
	<b>You may withdraw your consent at any time by contacting us</b>			
Who else might we share your data with?	Website provider Sporting event organisers Travel operator Staff School Trip provider School club/breakfast organiser			
Will your data be stored in or accessible from <a href="#">countries with no UK-equivalent</a> Privacy Law protections?	No			

How long will your data be kept?	When will it stop being used?				At the end of the activity named above			
	How long after this will it be deleted?				As above			
Our use of the data will be subject to your legal rights (marked if applicable):	<a href="#">Inform</a>	<input checked="" type="checkbox"/>	<a href="#">Access</a>	<input checked="" type="checkbox"/>	<a href="#">Rectify</a>	<input checked="" type="checkbox"/>	<a href="#">Erase</a>	<input checked="" type="checkbox"/>
	<a href="#">Restrict</a>	<input checked="" type="checkbox"/>	<a href="#">Portable</a>	<input type="checkbox"/>	<a href="#">Object</a>	<input checked="" type="checkbox"/>	<a href="#">Automate</a>	<input type="checkbox"/>
As you are giving your data directly to us:	This is the reason why we are allowed to ask for it and use it:				To enable the delivery of these services			
	This is what could happen if you refused to let us use your data for this purpose:				Your child will not be allowed to participate in these events.			
<b>Visit the following links for more information about Privacy Law, our obligations and your Rights:</b>								
<a href="#">The ICO Guide to the General Data Protection Regulations 2016</a> <a href="#">The General Data Protection Regulations 2016</a>								
<b>If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:</b>								
Postal Address	IGS c/o Lauri Almond, Essex County Council, County Hall, Market Road, Chelmsford, Essex CM1 1QH							
Email	<a href="mailto:iqs@essex.gov.uk">iqs@essex.gov.uk</a>							
Phone Number	03330322970							
<b>If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:</b>								
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF							
Online Form	<a href="https://ico.org.uk/concerns/handling/">https://ico.org.uk/concerns/handling/</a>							
Phone Number	0303 123 1113							

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